

# TCNJ Pre-Entrance Health Requirements - 2023

## For EOF/Cooperman Scholars

**Due date: JUNE 9, 2023**

Failure to submit all required health forms by the due date results in a registration hold, late fines and, if applicable, placement on the “No Move-In List” for College housing.

**All forms must be uploaded to OWL. Records that are emailed, mailed, faxed, or dropped off in-person will NOT be reviewed. Please follow these steps:**

1. Review TCNJ pre-entrance health requirements at:  
<https://health.tcnj.edu/new-students/pre-entrance-health-requirements-undergrads/>.
2. Log into OWL (Online Wellness Link), TCNJ's secure student health portal. All health requirements are completed in OWL. Please note that if you have not set up your TCNJ email address, you will NOT be able to access OWL! Please set up your TCNJ email first! You should be able to access OWL 24-hours after you create your TCNJ email address and password. Please do NOT include the domain in your username when logging into OWL (for example, login with “lions24”, NOT “lions24@tcnj.edu”).
3. Read the Pre-Entrance Health Requirement instructions on the OWL home page.
4. Click on the tab, “Forms”. Complete the Student Medical History form.
5. If you answered YES to one or more of the questions on the Tuberculosis Screening Questionnaire in the Student Medical History form, print the form, “Physician’s Evaluation for Tuberculosis”, and schedule an appointment with a healthcare provider. Upload the completed form, signed and office-stamped by your healthcare provider, to OWL (see Upload tab in OWL). This form is not required if you answered NO to all questions on the Tuberculosis Screening Questionnaire.
6. Print the form, “Authorization to Treat a Minor”, only if you will not reach age 18 before arriving on campus. This form is signed by a parent or court-appointed legal guardian. Upload the completed form to OWL. If you are 18 years of age or older, you do not need to have this form completed.
7. If you have never lived in New Jersey, print the form, “Record of Immunization”. This form is to be completed, signed, and office-stamped by your healthcare provider. You can submit other comparable vaccination records in place of our form, but it is important to refer to this form as it details TCNJ immunization requirements. A list of acceptable records that can be submitted in place of our form can be found at <https://health.tcnj.edu/new-students/pre-entrance-health-requirements-undergrads/>. Upload record of immunization or laboratory immunity reports to OWL. Make sure that your full name and date of birth are on all of your records.
8. If you have lived in New Jersey, we will check to see if any of the TCNJ-required vaccinations are on file for you in the New Jersey Immunization Information System (NJIS). We will notify you of the outcome of this review by sending an email to your TCNJ email address. If you would like to check NJIS yourself, download the free app, “Docket” on the App Store or on Google Play.
9. Watch your TCNJ email account for notices from our office. This is the email account we use to communicate with students. We will inform you when you are missing requirements and when you have completed requirements. Do not assume that you have completed requirements unless you receive an email confirmation from our office.

**If you have any questions, please email [health@tcnj.edu](mailto:health@tcnj.edu) or call 609-771-2889.**

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